



Your Name _____

Check one: I am applying on behalf of: ___ myself ___ an organization I represent

Organization _____
(if applicable)

Address _____
(Number) (Street) (Town/City) (Postal Code)

Telephone Number _____ Email _____

Are you a member of the Kamloops Arts Council? Yes No
(you must be a current member to apply)

Person to contact on financial matters, if different from above:

Name _____

Address _____
(Number) (Street) (Town/City) (Postal Code)

Telephone Number _____ Email _____

PROJECT INFORMATION

Event/Project Name _____ Event/Project Date _____

Event/Project Location _____

Event/Project Description _____

Describe how this Event/Project would involve and/or benefit the community _____

Note: If you need additional space, please attach a separate sheet (max. 500 words).

FINANCIAL INFORMATION

REGISTERED SOCIETIES ARE ALSO REQUIRED TO SUBMIT A CURRENT FINANCIAL STATEMENT

BUDGET SUMMARY FOR THE EVENT/PROJECT: (Note: If you need additional space please attach a detailed budget.)

REVENUE:

Earned Income -----\$ _____
 (Ticket Sales, Rentals, Sales, etc.)

Tuition, Workshop Fees---- \$ _____

Membership Fees----- \$ _____

Federal Grants ----- \$ _____

Provincial Grants ----- \$ _____

Donations (Other Funding)-- \$ _____

Other Revenue
 (Specify) _____

_____ \$ _____

Kamloops Arts Council Grant
Requested:----- \$ _____

TOTAL ESTIMATED
 INCOME-----\$ _____

EXPENSES:

Major Capital Expenses ----- \$ _____
 (Specify)

Space Rental----- \$ _____

Travel, Transportation----- \$ _____

Sets, Props, Costumes----- \$ _____

Advertising, Publicity----- \$ _____

Instructor Fees----- \$ _____

Workshop Facilitators----- \$ _____

Equipment Purchases-----\$ _____

Office Expenses (Bank, ----- \$ _____
 Phone, Paper, etc.)

Other Operating Expenses
 (Specify) _____

_____ \$ _____

TOTAL ESTIMATED
 EXPENSES----- \$ _____

*Your project budget must balance ~ **Estimated Income must total Estimated Expenses**

DECLARATION

By signing below, you certify that all information in this application is full, true and correct to the best of your knowledge.

Date of Application: _____

Signed: _____

Name and Title: _____

Please Print

Deadlines

The Kamloops Arts Council will review applications twice a year. Deadlines for applications (received, not postmarked) are:

January 15 and June 15

The Kamloops Arts Council is devoted to the development and enhancement of the arts in the Kamloops area. We support all artists and art organizations and promote cooperation among them, government and business. The Kamloops Arts Council works to advocate the arts in all its forms, and to inform and provide support for arts organizations and individual artists, including professional and emerging artists.

DEFINITIONS

In this Policy

- “Artists and art organizations” include individuals, groups of individuals, and organized not-for-profit societies and includes artists of all disciplines.
- “Board” means the Board of Directors of the Kamloops Arts Council
- “Grant Committee” mean a committee made up of two or more members of the KAC Board.
- “Proposed event” means what the grant is intended to fund.

PURPOSE

The Kamloops Arts Council may award financial grants to artists and/or art organizations that are members in good standing.

Grants are awarded primarily to assist local artists and art organizations to promote their art or further their education. Applications that are made by commercial enterprises and for assistance with fundraising events are not eligible.

The objectives of the Kamloops Arts Council grants are to facilitate:

- **Equal Access** – assistance is provided to enable all sectors of the community to participate in arts and cultural activities.
- **Community-based leadership** – assistance is provided to group or individual leaders to enhance their abilities and resources, which will then enable those leaders to give back to the community.
- **Local Support** – assistance is provided to enable community artists and arts groups to help others in the community.
- **Merit** – assistance is provided to support excellence in artistic and cultural endeavors.

CRITERIA

Grant Applications should fall under one of the following categories:

- 1) **Professional Development:** To help further the artistic development of an individual artist or arts organization (e.g., apply for a conference or workshop that will advance your artistic path). *Note: academic credit courses at universities / colleges are not eligible.*
- 2) **Community Development:** To support artistic development in the community through initiatives such as workshops, master classes, seminars, performances or exhibitions (e.g., apply to produce an event that will benefit the community).

GRANTING POLICIES

- The awarding of grants and the amounts thereof will be at the sole discretion of the Grant Committee.
- An artist or art organization may receive a maximum of 1 grant every 2 years.
- **Grants from the Kamloops Arts Council range up to a maximum of \$1000, subject to availability of funds.** Awarding of grants is subject to availability of funds as determined by the Board.
- Funding is not provided retroactively. Your proposed project must take place *after* the grant deadline. If the project will take place the same month as the deadline (January or June), please speak with a KAC representative prior to submitting your application.
- *Please allow up to 3 months (12 weeks) to receive response.*

Applications must include the following to be eligible for consideration by the Grant Committee:

- A completed application form, including:
 - A clear description of the proposed event.
 - Detailed and complete estimate of all the costs and revenues associated with the proposed event, including any net benefit that will accrue to the applicant.
 - Description of what KAC grant funds would be used for.
- *For registered societies only:* complete annual financial statements for the last completed fiscal year.
- *For registered societies only:* a list of grants received from any level of government and any publicly funded organization showing the amounts received in the last completed fiscal year.

Reporting: If your grant is approved, a report of project, including financials, must be submitted within 90 days of the completion of your event/project. Please keep your reporting to one page, highlighting the successes and challenges of your event/project. Failure to submit this report will impact the probability of receiving funding in the future.

<p>All applicants must be current members of the Kamloops Arts Council</p>
